EXPRESSION OF INTEREST APPLICATION FORM

Please follow the guidance in this application form and in the accompanying Call for Expressions of Interest document. The completed Expression of Interest application form should be emailed to [**XCEPT-Fund@chemonics.com**](mailto:XCEPT-Fund@chemonics.com) by **18:00 BST on Wednesday 13 September 2023**.

# Applicant information

If you are applying as an **individual researcher**, please fill out table 1 below labelled ‘Individual Researcher’. If you are co-leading the project with another researcher, please copy table 1 and repeat it below, with the information of the other researcher.

If you are applying as an **organisation**, or through your organisation, please fill out table 2 below labelled ‘Organisation’.

|  |  |  |
| --- | --- | --- |
| 1. Individual Researcher | | |
| Legal Name | Enter Name |
| Address | Enter Address |
| Contact Details | Enter Name  Enter Email Address  Enter Phone Number |
| Overview | In no more than 50 words, very briefly describe your research activities – including themes, geographies, etc. |

|  |  |  |
| --- | --- | --- |
| 1. Organisation | | |
| Organisation Legal Name | Enter Name |
| Organisation Address | Enter Address |
| Organisation Point of Contact and Contact Details | Enter Name  Enter Email Address  Enter Phone Number |
| Organisation Overview | In no more than 50 words, very briefly describe your organisation and its activities – including founding year, and mission/purpose, etc. |
| Organisation Website | Enter Website URL (if applicable) |

# Eligibility check

Please check that you are eligible for this opportunity by working through the checklist below. Please note that applicants will be required to go through a due diligence process before an award is made, which will take place at a later stage in the application process.

|  |  |  |
| --- | --- | --- |
| Are you prepared to submit a full proposal and budget, as well as fill out due diligence forms, within three weeks of notification of successfully passing the Expression of Interest stage? | Yes: | No: |
| Can you provide at least two references of past performance?  *These will be needed at the next stage if you are asked to submit a full proposal.* | Yes: | No: |
| Can you provide a writing sample?  *This may be needed at the next stage if you are asked to submit a full proposal.* | Yes: | No: |

# Project proposal

In the box below, please write a **maximum of 1,500 words** on your suitability for the research and how you would deliver it. References to the literature should be included as footnotes, which will not count towards the word limit. You should submit your application in Microsoft Word or PDF format. Only applications in English will be reviewed.

Applicants should include a **CV** of the lead researcher(s) as an annex to this form (not included in the word count). This should include a list of relevant publications to which the researcher contributed, if applicable. This can be added to the bottom of this form or included as an attachment in your email. CVs should be submitted in Microsoft Word or pdf format, and ideally should be no longer than 2 pages. CVs will be used to assess ‘Experience and track record’, worth 20 points.

Please refer to the Call for Expressions of Interest document for more detail on what we are looking for. We suggest you structure your response according to the headers provided in the Call for Expressions of Interest document:

1. Research idea and evidence gaps (approx. 900 words) – 40 points
2. Methodology (approx. 300 words) – 20 points
3. Global South participation (approx. 300 words) – 20 points

|  |
| --- |
| Use this box to write your project proposal. Maximum word count: 1,500 words. |

# Estimated budget

The available budget for this opportunity is £10,000 - £35,000, inclusive of all labour, material, and other applicable fees. Use the below table to provide an estimated budget for this activity, showing a breakdown of the amount to be spent on labour and that spent on materials. Please express all cost information in pounds sterling (GBP). Further details are not required at this stage.

|  |  |  |
| --- | --- | --- |
| Item | Cost (GBP) | Reasons for cost: |
| Labour |  |  |
| Materials (all other expenses) |  |  |
| **Estimated total cost** |  |  |